

Sundry Billing Rates For Garden City Plaza

Please be advised that the following sundry service charges shall apply for routine maintenance requests (i.e., light bulbs, additional keys, furniture moves, porter services, etc.) and will appear on your monthly rental statement. Upon completion of the maintenance request, please retain a copy of the sundry service invoice for your records.

Labor Charges:

Building Engineer: \$95.00 per hour (1/2 hour minimum)
Porter: \$45.00 per hour (1/2 hour minimum)

Material Charges:

ITEM	PRICE	ITEM	PRICE
Incandescent Light Bulbs	\$9.00	Plastic Roll	\$225.00
2-Pin Fluorescent Light Bulbs GX23/13Watts	\$9.00	Exit Light Unit	\$90.00
Fluorescent U-bulbs F26/F18	\$25.00	Exit Light with Emergency	\$145.00
Recessed Spot Light Small 45R20	\$10.00	Exit Light Bulb	\$9.00
2 Bulb Spot Fluorescent 26X7	\$25.00	Keys	\$35.00
Halogen Recessed Spot	\$25.00	Standard Door Closer (installed)	\$150.00
4 Ft. Std. Fluorescent T-12	\$20.00	Inner Door Lock	\$75.00
4 Ft. Thin Fluorescent T-8	\$20.00	High Hat Light Socket	\$35.00
2 Ft. Std. Fluorescent	\$30.00	Access Cards (As per Lease)	
Large "U" Fluorescent	\$35.00	Complete Fixture (2x2 or 2x4/18 Cell)	\$280.00
Thin "U" Fluorescent	\$35.00	Ballast	\$100.00
"U" Fluorescent FB031/850- 39 (M.W.E)	\$35.00		
Recessed Flood (S-M-L)	\$30.00		

Additional services such as signage, locksmith, electrician, painting, etc., may be available upon request and will be billed at the vendor invoice amount plus a twenty percent (20%) administrative fee. In the event outside vendors are used you will be required to pay the Vendor's Bill to the Vendor on completion of the work. The administrative fee will be billed thereafter.

Please contact Treeline if you have any questions or maintenance requests.